



Qualitative Documentation of Substantial Regression

- ★ In addition to the quantitative documentation of substantial regression, there should also be a short narrative which includes:
 - Updated functional level
 - Rate of students progress in attaining their goal(s)
 - Expected outcome of the ESY program
 - Parent's commitment to have the student participate in the ESY program.



Using school vacations or student absences as indicators to measure recoupment of skills (SED 80% formula)

<i>* # of days absent</i>	<i>Substantial Regression would be indicated if recoupment of skills has not occurred after this many days of reteaching:</i>
15 days	12 days
12 days	9.6 days
10 days	8 days
9 days	7.2 days
8 days	6.4 days
7 days	5.6 days
6 days	4.8 days
5 days	4 days
4 days	3.2 days
3 days	2.4 days



Sample Documentation of Skills before/after school vacation or student absences

A. Skill before absence	B. Length of Absence	C. Skill after Absence	D. Time to recoup skills in A	E. Reteaching strategies used
12/23: Student verbally identified 18 of 26 letters of the alphabet	12 days	1/5: Student verbally identified 6 of 26 letters of the alphabet	15 days	Drill and practice, adult support, sound recognition activities
12/23: Student successfully transitioned 80% of the time with minimal adult support	12 days	1/5: Student successfully transitioned 50% of the time with 1:1 adult support.	21 days	Reinstated 1:1 adult support, behavior modification/reward system

Plattsburgh City School District
Committee on Special Education
49 Broad Street
Plattsburgh, NY 12901
563-6262

Substantial Regression Documentation

Student Name: _____ DOB: _____ Current Provider(s): _____

Form Completed By: _____

A. Skills Before Absence/Vacation (based on IEP goals)	B. Length of Absence	C. Skills After Absence/Vacation	D. Time to Recoup Skills in "A"	E. Reteaching Strategies Used

** be sure to use measurable criteria in columns A and C.*

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Request for Extended School Year Services Narrative

Student Name: _____ DOB: _____

Provider(s): _____

Form Completed By: _____

**please use as much space as possible to accurately and completely convey ESY documentation*

1. Identify Requested ESY Programs and/or Related Services:

2. Brief Summary of student's Present Levels/Needs and rationale for ESY:

3. Expected Outcome of Extended School Year Services:

4. Compiling evidence from the Substantial Regression Chart (attach to this form), describe how the child meets the substantial regression criteria (as per SED).